**Roadway and Sidewalk Events**

In keeping with the intended educational mission and overall objectives of MTSU, all campus roadway and sidewalk events must be approved by Upper Administration through the Business and Finance Division.

Approval is contingent on the availability within the campus master event schedule for the requested date.

To request approval, please email a completed application for usage of facilities form to evtcoord@mtsu.edu. The scheduling timeframe follows the academic classroom schedule set forth by the Registrar's office.

Roadway events can only be approved on non-class dates (including Saturdays).

Running events will not be approved for all-exclusive sidewalk usage. Sidewalk events are encouraged to use the 1mile established wellness path.

No more than two campus roadway or sidewalk events can be approved per month.