



Now Hiring!!

**MTSU EVENT COORDINATION DEPARTMENT
FACILITY AND EVENT ASSISTANT POSITIONS**

Contact: 615-898-5002
Mtsu.edu/eventcoordination

- ◇ Possible set night hours (3:45-10pm)
- ◇ Night and weekend flexible hours
- ◇ Work independently or with a group
- ◇ Fall break, spring break and summer hours optional
- ◇ Once the work is completed-homework/study hours are allowed
- ◇ Gain event logistical planning experience
 - assist with campus wide event set ups/breakdowns (must be able to physically lift tables/chairs)
 - provide informational services in assigned buildings
 - secure doors in assigned buildings